

## FINANCE BUSINESS PARTNER

Telos Impact is a leading advisory firm specializing in Venture Philanthropy and Impact Investing. Based in Brussels and Paris, we support entrepreneurs, families, and companies in maximizing their impact through a tailored approach, the excellence of our team, and a unique network. With over €300M already deployed and a target of €1B by 2030, our team of 30+ professionals is growing rapidly, with plans to double in size by the end of the decade.

As part of this growth, we are seeking a **full-time** Finance Business Partner to join our **Finance & Administration team**, based in **Brussels**.

### YOUR ROLE

As a Finance Business Partner, you will act as a trusted advisor to our management team and oversee the financial operations of Telos Impact in Belgium and France. Key responsibilities include:

#### 1. Finance & Accounting

- Manage internal accounts, budgets, cash flow, cost controls, and financial reporting.
- Ensure compliance with financial procedures and manage investments, subsidies, and insurance.
- Partner with Telos clients to oversee fund accounting and deliver a seamless client experience.

#### 2. Operations & Governance

- Coordinate and execute all internal operations, tools, and procedures, including IT, legal, and supplier management to guarantee the satisfaction of all your stakeholders.
- Act as secretary for strategic meetings, such as steering committee and Board of Directors, ensuring follow-up on key actions.
- Drive efficient governance practices and support organizational growth.

#### 3. People Management

- Supervise, motivate and coach office managers with inspiring and empathetic leadership.
- Foster a collaborative, inclusive work environment that promotes engagement and well-being.

#### 4. Continuous Improvement

- Stay updated on trends and best practices in finance and operations.
- Proactively improve your skills and work processes to maintain high-quality performance.

## WHAT YOU BRING

- **Background:** Master's degree in economics or commercial engineer
- **Experience:** Over 5-7 years of professional experience in financial consulting or audit - a strong foundation for understanding financial intricacies, stakeholder management, leadership and mentoring.
- **Skills:** Strong analytical and project management abilities with a meticulous and organized approach to your deliverables.
- **Team management:** Deep sense of empathy, social & communication skills, and the ability to foster trust in relationships and influence stakeholders at all levels of the organization.
- **Values:** Alignment with our values of joy, impact, excellence, and independence.
- **Passion:** Genuine interest and experience in social and/or environmental impact.

## WHAT WE OFFER

- **Purpose:** Work for a company at the top level of Philanthropy and Impact investing, close to its latest innovations and best practices.
- **Responsibility:** broad exposure to financial analysis, budgeting, and reporting. Hands-on involvement.
- **Growth:** Be part of an intrapreneurial adventure.
- **Culture:** Join a fun, dynamic and supportive team recognized in the impact field.
- **Compensation:** Competitive package based on your experience.
- **Diversity:** a workplace that values inclusion and celebrates diverse perspectives

## READY TO JOIN US ?

At Telos Impact, we believe our strength lies in our differences. As a B Corp-certified company, we are dedicated to balancing purpose and profit while fostering a workplace where everyone feels empowered to be their authentic self and achieve their full potential.

To apply, send your CV and a brief motivation letter to [jobs@telosimpact.com](mailto:jobs@telosimpact.com) mentioning 'FIN BP' in the subject line.

- **Application Deadline:** January 31, 2025.
- **Want to learn more?** Check our website: [www.telosimpact.com](http://www.telosimpact.com).